

INDIAN MUSEUM
Ministry of Culture, Govt. of India
27, Jawaharlal Nehru Road, Kolkata – 700016

IM(T)/Admin/2023-24/165

Date: 13th May 2023

OFFICE MEMORANDUM

In reference to user charges for Entry Ticket, Audio Guide charges etc., photography charges using mobile & camera and other charges for use of facilities like ABC Hall, Auditorium & Green Space (Central Courtyard), Film & Documentary shooting, special tours before and after public hours for organized groups of not less than 20 and not more than 50 persons per group etc., the rates have been revised with the approval of the Competent Authority after a thorough review made on the rates fixed in the year of 2019.

The revised rates may be referred at **Annexure I**. It has been decided that the new above charges shall be made effective from 1st June 2023.

This is issued with the approval of the Competent Authority.



(Somnath Sinha Roy)
Consultant (Administration)

To: All concerned

Copy to:

1. Director's Office
2. EO/DDO
3. Asst. Commandant, CISF Unit, IMK
4. Consultant (F & A)
5. All Section Heads
6. Central store/Security In-charge
7. Caretakers/ YP (IT)
8. Notice Board
9. Office copy

**REVISED USER CHARGES AND OTHER CHARGES FOR USE OF FACILITIES,
PHOTOGRAPHS ETC. (W.E.F. 01.06.2023)**

A. User charges:

Sl. No.	Description of User Charge	Present charges	Revised charges
1.	Entry Ticket: (i). Adults (ii) School/College students (above five years of age)	Entry Ticket : (i) Rs. 50/- (ii) Rs. 20/-	Entry Ticket : (i)Rs. 75/- (ii)Rs. 20/- (no change)
2.	Audio Guide Charge : (i) Foreigner - (ii) Indian -	(i) Rs. 500/- (ii)Rs. 250/-	No changes
3.	Photograph using: (i) Mobile phone handsets (ii) Digital SLR Camera (iii) Digital camera with tripod (iv) Small handheld video camera	(i) Rs. 50/- (ii) Rs. 100/- (iii) Rs. 5000/- (iv)Rs. 2000/-	No changes
4.	Jatan portal (i) Reproduction/copyright foreign commercial publication (ii) Reproduction/copyright foreign scholarly publication (iii) Rate for digital image 72 dpi (6"x4") (iv) Rate for digital image 300 dpi (8"x11")	(i) Rs. 5000/- (ii) Rs. 1000/- (iii) Rs. 50/- (iv) Rs. 500/-	(i) Rs. 7500/- (ii) Rs. 1500/- (iii) Rs. 100/- (iv) Rs. 750/-

B. Charges for use of Facilities:

Sl. No.	Description of User Charge	Present charges		Revised charges	
		Security Deposit	Rental Charges	Security Deposit	Rental Charges
5.	ABC Hall (12 noon to 7 pm)	Rs. 2,500/-	Rs. 10,000/-	No change	No change
	Auditorium (9 am to 12 noon)	Rs. 5,000/-	Rs. 30,000/-	No change	No change
	Auditorium (1:30 pm to 4:30 pm)	Rs. 2,000/-	Rs. 15,000/-	Rs. 5,000/-	Rs. 30000/-
	Auditorium (6 pm to 9 pm)	Rs. 2,000/-	Rs. 20,000/-	Rs. 5,000/-	Rs. 40,000/-
6.	Green Space: Central Courtyard for cultural programme (6 pm to 10 pm)	Rs.10,000/-	Rs.1,00,000/-	Free of charge for programmes being organised or supported by the Ministry. However, for collaborative programmes, nominal maintenance charges per day to be lived @ Rs. 10,000/- for other services, if any, shall have to be borne by the collaborator at actuals.	

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Sl. No.	Description of User Charge	Present charges		Revised charges	
		Security Deposit	Rental Charges	Security Deposit	Rental Charges
7.	Film & Documentary shooting	Rs. 1,00,000/- per hour and 50,000/- for subsequent time		Rs.1, 00,000/- per day from 9 a.m. to 5 p.m. For additional hours prior to 9 am and beyond 5 pm shall be on pro-rata basis. In addition to the above charges, overheads, if any, shall also be charged. The storyline of the film, shall be vetted and approved by a committee comprising one Trustee, the Director and other officers of Indian Museum to be constituted by the Director (i/c) before permission is granted.	
8.	Special tours before and after public hours for organised groups of not less than 20 and not more than 50 persons per group	-	-	Rs. 50,000/- for 2 hours for a group of not less than 20 and not more than 50 people.	
9	New Exhibition Halls in the 1 st floor (old preservation lab)	-	-	These rooms may be used for collaborative programmes also and shall not be given on rent. Indian Museum shall make effort to support the below mentioned charges through NGOs/sponsorship for a maximum period of 30 days: Room A: Rs. 2000/- per day (64 sq. m.) Room B: Rs. 7000/- per day (216 sq. m.) Room C: Rs. 5000/- per day (164 sq. m.).	
10	Lawn adjacent to Auditorium			Rs. 2000/- for 3 hours	

Note: Above rates are exclusive of GST, which needs to be chargeable as applicable.

S. Roy

(Somnath Sinha Roy)

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